

**CALIFORNIA COMMISSION ON DISABILITY ACCESS
EDUCATION AND OUTREACH COMMITTEE
MEETING MINUTES**

June 17, 2015

1. CALL TO ORDER

Chair Betty Wilson welcomed everyone and called the meeting of the Education and Outreach Committee (E&O) of the California Commission on Disability Access (CCDA or Commission) to order at 10:00 a.m. at the City of Los Angeles Department on Disability, 201 North Figueroa Street, Suite 100, Los Angeles, California 90012.

The off-site meeting locations for teleconference were the Department of Rehabilitation, 721 Capitol Mall, Room 242, 2nd Floor, Sacramento, California 95814, the Independent Living Center of Kern County, 5251 Office Park Drive, #200, Bakersfield, California 93309, and the Independent Living Resource Center of San Francisco, 825 Howard Street, San Francisco, California 94103.

Chair Wilson reviewed the meeting protocols.

ROLL CALL

Committee Members Present:

Arnie Lerner (Teleconference)
Jimmie Soto (Teleconference)

Committee Members Absent:

Richard Ray
Stephen Simon

Commissioners Present:

Betty Wilson, Chair
Chris Downey (Teleconference)
Michael Paravagna (Teleconference)

Commissioners Absent:

Lillibeth Navarro

Staff Present:

Angela Jemmott, Executive Director
Addison Embry, Program Analyst
Brandon Estes, Program Analyst

Also Present:

There were no members of the public present.

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Staff Member Estes called the roll and confirmed the presence of a quorum.

APPROVAL OF APRIL 21, 2015, MINUTES

MOTION: Committee Member Soto moved to approve the April 21, 2015, California Commission on Disability Access Education and Outreach Committee Meeting Minutes as presented. Committee Member Lerner seconded. Motion carried unanimously.

2. COMMENTS FROM THE PUBLIC ON ISSUES NOT ON THIS AGENDA

There were no questions or comments from the public.

3. JUNE 24 CHECKLIST RELEASE / SMALL BUSINESS EVENT IN SAN FRANCISCO

Executive Director Jemmott stated the checklist for field inspectors is at the printers and the goal is to mail it out to jurisdictions by Tuesday of next week. It will also be available for viewing on the CCDA website.

Staff Member Estes stated the address for the event on June 24th is City Hall, Room 416, San Francisco.

Commissioner Downey stated the event on the 24th is one of San Francisco Access Appeals Commission's regularly scheduled events. They will call the hearing to order and then turn it over to the CCDA for the event. There will be a presentation of the Checklist by Commissioner Dolim, the Chair of the Checklist Committee.

Executive Director Jemmott stated there will be a time of recognition of public officials and others by Tom Huey, the President of the Board of the San Francisco Building Inspectors. The Checklist will be presented and then the meeting will be turned over to a moderator, Yomi Wong (phonetic), who represents the panel for discussion of how building inspectors are responding to this opportunity as well as the opportunities and challenges that they face in doing their jobs in the area of access compliance.

Chair Wilson asked who the members of the panel will be. Staff Member Estes stated the five-member panel will be Jeff Bytheway from Los Angeles, Jeff James from Fresno, Liz Rider from Pacifica, Randy Goodwin from West Sacramento, and Gary Layman from Oroville, who is a Member of the Checklist Committee.

Commissioner Downey asked Committee Member Lerner if he would like to be part of the panel. He agreed to be a panel member for the event.

Executive Director Jemmott stated Regina Dick-Endrizzi, the Executive Director of the Small Business Commission, and others will be presenting at the event to encourage small business discussion. The CCDA will have a ceremonial pledge in commemoration of the 25th anniversary of the Americans with Disabilities Act (ADA). A small reception will follow, hosted by the Small Business Commission.

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Chair Wilson asked about the pledge language. Commissioner Downey stated he sent an example of a pledge that was meant to be an online pledge to Chair Leemhuis and to staff for their review. Commissioner Downey stated Chair Leemhuis indicated he would draft a pledge to use as part of the event. Commissioner Downey asked that the agenda and Chair Leemhuis's draft pledge be posted to the website so people will be familiar with it before the event. He asked staff to email the time schedule for the event to Commissioners as soon as possible.

Action Items:

- Staff is to post Chair Leemhuis's draft pledge along with the agenda for the event to the website.
- Staff is to email the time schedule for the event to Commissioners.

4. JUNE 26 EVENT WITH SENATOR ROTH IN SOUTHERN CALIFORNIA

Executive Director Jemmott stated Solano County in Senator Roth's district has requested an ADA workshop be held at the Moreno Valley City Council Chambers. The CCDA is collaborating with the Division of the State Architect (DSA) and the Civil Justice Association. The workshop will provide information about Certified Access Specialists (CASps), the Top-Ten violations, and the importance of preparedness in facilities.

Staff is creating a survey for small business participants at the event; it will also be posted on the website.

Commissioner Downey asked who will put the survey together. Executive Director Jemmott stated staff is working on it and would welcome comments and feedback from Committee Members.

Chair Wilson asked that staff email the draft survey that they have so far to Committee Members to help facilitate feedback.

Commissioner Downey asked staff to contact Ms. Dick-Endrizzi because she has questions regarding the survey.

Action Items:

- Staff is to email the draft survey to Committee Members for feedback.
- Staff is to contact Regina Dick-Endrizzi regarding her questions about the survey.

5. AUGUST 13 CALCON EXPO 2015 IN LONG BEACH, CALIFORNIA

The California Construction Expo is another opportunity for the CCDA to participate in marketing.

- Sponsored by the Department of General Services (DGS)
- 3,000 members of the business community historically attend the event
- Staff is putting together a CCDA booth for the event

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- The Asians and Pacific Islanders with Disabilities of California (APIDC), located in Long Beach, has volunteered to assist

Commissioner Paravagna asked if the Commission can build on this year's experience for next year's event. Commissioner Downey agreed and asked, since this year the Commission was only allowed to have a booth, if the DGS would allow the Commission to present or hold a workshop within the event next year.

Commissioner Paravagna stated the Commission does not have the funding or the staff to attend many events. It is important to consider the most productive course of action. The Moreno Valley and Long Beach events are good opportunities to discover what does and does not work, and the booths are free.

Action Items:

- No action items.

6. FUTURE AGENDA ITEMS

Commissioner Downey asked that Commissioner participation in the CALBO event in the fall be put on the next agenda.

Action Items:

- Committee Members are to send future agenda items to staff.

12. ADJOURN

MOTION: Commissioner Paravagna moved to adjourn the June 17, 2015, California Commission on Disability Access Education and Outreach Committee meeting. Commissioner Downey seconded. Motion carried unanimously.

Chair Wilson adjourned the meeting at 12:00 p.m.